**19th June 2025**

**Public Notice is given of a**

**Meeting of CUTSDEAN PARISH COUNCIL**

to be held on **Tuesday 24th June 2025**

at **RAINBOW’S END, CUTSDEAN GL54 5RX** commencing 6.30pm

**Members of the public and press are invited to attend the meeting**

Public Bodies (Admission to Meetings) Act 1960

**To all Members of CUTSDEAN PARISH COUNCIL**

I hereby summons members to attend a Meeting of the Council for the business of considering and resolving the matters set out below, meeting to take place as listed above:

**Amanda Davis**

Parish Clerk

[davis4projects@gmail.com](mailto:davis4projects@gmail.com)

**AGENDA**

* + - 1. To receive **Apologies for Absence** and to approve the reasons given (LGA 1972 S85 (1))
      2. **Public Session**: To provide members of the public/press with the opportunity to comment on items on the agenda
      3. **Declarations of interests**: Members to declare any interests, including Disclosable Pecuniary Interests thay may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from Members for dispensations that accord with Localism Act 2011 s33b-e (NB This does not preclude any later declarations)
      4. **To agree the Minutes of Meetings:**

Annual Meeting of Parish Council

Annual Parish Meeting

* + - 1. **To receive report from County Councillor**
      2. **To receive report from District Councillor**
      3. **To receive an update** from Cotswold District Council on the formal request that CDC commence a Community Governance Review with the proposal to convert Cutsdean Parish Council to Cutsdean Parish Meeting as soon as possible
      4. **To consider and approve financial reports at June 2025 and decide to**:

8a Ratify payments made between meetings under delegated powers, including for technology annual licences

8b Agree payments as per schedule

8c Note bank reconciliation

8d Consider expenditure year to date against budget for 2025/26

8e Receive an update on the bank switching process

8f Receive an update on the Internal Audit for 2024/25 and ratify appointment of Auditor.

* + - 1. **To consider and agree 2024/25 end of year accounts and AGAR returns as follows:**

9a Year End Summary of Receipts and Payments 2024/25

9b Statement on VAT 2024/25

9c Annual Internal Audit Report for 2024/25

9d AGAR Section 1 of Form 2 Annual Governance Statement 2024/25

9e AGAR Section 2 of Form 2 Accounting Statements 2024/25

9f AGAR Page 3 of Form 2 Certificate of Exemption from External Audit 24/25

* + - 1. **Notice of Public Rights:** To approve dates for inspection of the accounts and governance documentation
      2. **Clerk’s Report,** including agreement of the arrangements to fill fifth seat of Councillor
      3. To consider **Matters for the agenda of the next Parish Council** meeting (no decisions may take place at this item)
      4. To confirm **Date of next Council meeting** to be held in September 2025 and a provisional date for the subsequent Council meeting